

People's Education Society's (Munmbai)  
**P.E.S. College of Engineering**  
Nagsenvana, Aurangabad

Meeting No. 1

Date : 14/09/2018

**Agenda:**

To discuss about to start and increase Consultancy services in all the departments.

**Minutes of the meeting:**


1. Mr. Sandip Nagori sir suggested that training can be provided on emerging technologies as Adv. Excel, Industry 4.0, IOT, Big Data, Hadoop, Robotics etc to the staff members.
2. He also suggested that institute also provide support for training of latest technologies to the staff.
3. Institute should support to develop well equipped laboratories so that consultancy work can be done.
4. Consultancy services can include services as maintenance, training etc.

Following members were present for the meeting:

Sr.No.	Name	Designation	Position in IQAC
1	Dr. A.P. Wadekar	Principal	Chairman
2	Dr. S.N. Kakarwal	Professor, CSE Dept	IQAC Coordinator
3	Mr. Sandip Nagori	Director, Komal Enterprises, Aurangabad, Maharashtra, India	Member (Industrialist)
4	Dr. V.K. kadam	Dean, PG	Member
5	Dr. M.M. Dhobe	Head, Mech & Dean R&D	Member
6	Dr. B.N. Choudhary	Head, EEP	Member
7	Dr. G.P. Kamble	Head, AS	
8	Prof. V.A. Losarwar	Head, CSE	
9	Prof. S.S. Khedgikar	Head, EC	
10	Prof. V.R. Mote	Asstt. Prof.	Member
11	Mr. V.P. Gajbhiye	Registrar	Member
12	Mr. Swapnil Pujari	Alumni	Member
13	Mr. P.P. Fulzale	Asstt. Prof.	Member

**Resolution**

1. Hands on IOT training for staff is organized.
2. Institute encourage staff for training on latest technologies by allowing them to attend STTP/ Conference.
3. Nagarjuna Incubation center of our institution provided training to students and staffs.

  
Coordinator IQAC

  
Chairman

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Meeting No. 2

Date : 22/01/2019

**Agenda:**

To discuss regarding revised AQAR format and uploading of related information on website of the College.

**Minutes of the meeting:**

1. In this meeting System admin is informed to upload the NAAC AQAR related information on the college website.
2. He was instructed to create an exclusive window tab on institutional website for keeping the records of NAAC, peer team reports, AQAR etc.


**Following members were present for the meeting:**

Sr. No.	Name	Designation	Position in IQAC
1	Dr. A.P. Wadekar	Principal	Chairman
2	Dr. S.N. Kakarwal	Professor, CSE Dept	IQAC Coordinator
3	Mr. V.F. Gajbhiye	Registrar	Member
4	Prof. A.U. Jadhav	System Admin	

**Resolution**

Required information is uploaded on college website

Exclusive window tab made available.

  
Coordinator IQAC

  
Chairman

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Meeting No. 3

Date : 25/01/2019

**Agenda:**

To discuss about organizing activities for support staff and to provide office data required for AQAR.

**Minutes of the meeting:**

1. Office registrar was informed to provide office data required for AQAR to IQAC.
2. Discussion was done to organize training programs for non-teaching(support) staff.
3. Discussion was done to arrange academic and administrative audit for year 2018-19.


**Following members were present for the meeting:**

Sr. No.	Name	Designation	Position in IQAC
1	Dr. A.P. Wadekar	Principal	Chairperson
2	Dr. S.N. Kakarwal	Professor, CSE Dept	IQAC Coordinator
3	Mr. V.F. Gajbhiye	Registrar	Member

**Resolution**

Academic and administrative audits conducted.

Training for non teaching staff is organized.

  
Coordinator IQAC

  
Chairman

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Meeting No. 4

Date : 03/04/2019

**Agenda:**

- To discuss about Value added courses.
- To discuss about extension activities in collaboration with industry, community and non Govt. organizations.
- To decide Quality improvement strategies adopted by institution for Curriculum development, Research and Development, Human Resource Management and Industry interaction

**Minutes of the meeting:**

1. At the beginning a review was taken about value added courses and internship offered by all the departments.
2. For value added courses, it is decided to improve qualification of students by registering them for NPTEL/MOOC courses.
3. Discussion was done on extension activities in collaboration with industry, community and non Govt. organizations.
4. Mr. Prasad Kokil suggested that Number of Inter disciplinary projects should be increased.

**Following members were present for the meeting:**

Sr. No.	Name	Designation	Position
1	Dr. A.P. Wadekar	Principal	Chairperson
2	Prof.V.A.Losarawr	Associate Professor	IQAC Coordinator
3	Mr. Prasad Kokil	M.D. Sanjay Technoplast Pvt Ltd, Aurangabad	Member
4	Ms. Amulya Lahane	HR Manager, SANVEO,Aurangabad	Member
5	Dr. Arvind Gaikwad	OSD, Government Cancer Hospital, Aurangabad	Member
6	Dr. V.K. kadam	Head, ETC	Member
7	Dr. M.M. Dhobe	Head, Mech & Dean R&D	Member
8	Dr. S.N. Kakarwal	Head, CSE	Member
9	Prof. S.S. Khedgikar	Dean, Academics	Member
10	Dr. R.M Sawant	Head, Civil	Member
11	Prof. S.M. Kulkarni	Dean StudentWelfare	Member
12	Mr. V.P. Gajbhiye	Registrar	Member
13	Prof. M.M. Ambekar	Asso. Prof.	Member
14	Prof. Irshad W.	Asstt. Prof.	Member
15	Prof. J.R. Gaikwad	Asstt. Prof	Member
16	Prof. P.L. Pandit	Asstt. Prof.	Member
17	Mr. V.E. Ghorpade	Library Assistant	Member

## Resolution

1. Arranged new value added courses and internship.
2. Promoted the faculty and students for NPTEL courses under faculty mentorship.
3. Extension activities like courses in plant training & Social activities were carried out.
4. Students are working on Interdisciplinary projects. Also they are encouraged to participate at state level and national level competitions like Avishkar-2019 and Hackathon-2019.



**Coordinator IQAC**



**Chairman**

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Meeting No. 5

Date : 14/06/2019

**Agenda:**

To plan for new assignments related to administration in new academic year.

**Minutes of the meeting:**

Following points were discussed in this meeting - For smooth functioning of the institution in next academic year (2019-20), separate assignments for work of examination, entrepreneurship development, International Relations and incubation centre activities should be made.

**Following members were present for the meeting:**

Sr. No.	Name	Designation	Position
1	Dr. A.P. Wadekar	Principal	Chairperson
2	Prof.V.A.Losarawr	Asso. Prof., CSE Dept	IQAC Coordinator
3	Prof. S.S. Khedgikar	Dean Academics	Member
3	Mr. V.F. Gajbhiye	Registrar	Member

**Resolution**

1. Academic calendar for every semester is designed and circulated to each department for smooth functioning.
2. Various cells such as EDP, IPR, Student Clubs are formed to conduct activities to enhance extracurricular skills among the students.
3. For smooth conduction of University online/offline Exam, experienced faculties/staffs are deputed.



Coordinator IQAC



Chairman