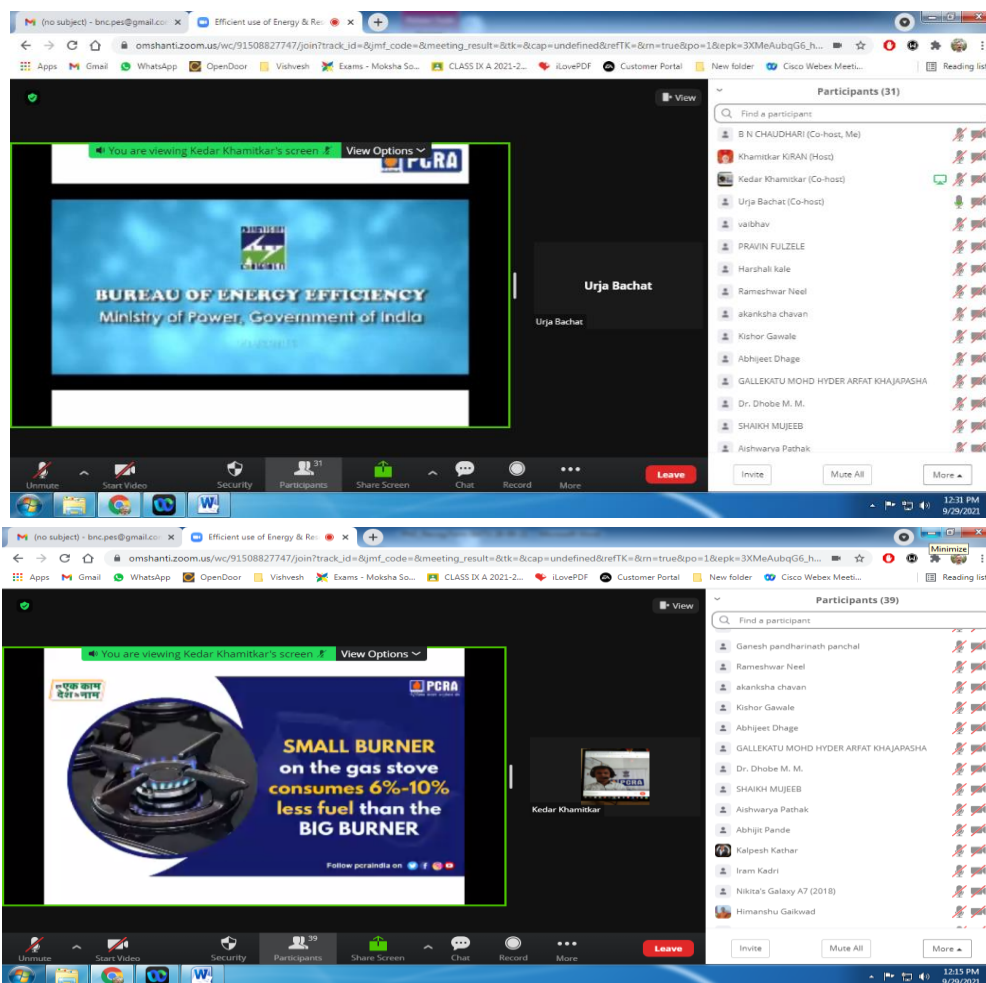


### 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution belongs to the P.E.Society,(Mumbai) founded by Bharat Ratna Dr. Babasaheb Ambedkar who is the father of Indian Constitution. We inculcate the values and culture so that our students turn out to be a true citizen of the country. Institution conducts various programs to sensitize students and faculties towards the values, duties, rights and responsibilities of citizens. The institution celebrates Independence Day, Republic Day, Samvidhan Din (Constitution Day). On the occasion of constitution day institute use to conduct awareness programs and competitions based on the constitution, but due to pandemic, this year we recited the pledge of the constitution. Students and faculties take active participation in these celebrations. For personality development, art of living program is arranged for the students and staff.

Environmental issues, social values, energy conservation, human rights, legislative procedures, value education, personality and behavior development, communication skills are being taught to the students as a part of curriculum.



Webinar conducted to create awareness regarding Energy Conservation.

10-28 3:51 PM 1

received

Webinar on 'Communications Skills', exclusively for Electrical Engineering Students by Subject Expert, Prof. Gautam Adhavale  
When: 29 Oct, 2.30 pm-3.15 pm  
Where: Google meet  
E-Certificates to all the participants on successful completion of the feedback form.  
Participants are requested to join by 2.25 pm.

Link for the Webinar:  
To join the meeting on Google Meet, click this link:  
<https://meet.google.com/onh-uezo-jod>

Or open Meet and enter this code:  
onh-uezo-jod

10-28 11:32 PM

### **Course Syllabus for**

1. BTHM104/204 Communication Skills 2 Credits
2. BTHM304 BASIC HUMAN RIGHTS Audit Course
3. BTHM 504: VALUE EDUCATION, HUMAN RIGHTS AND LEGISLATIVE PROCEDURES

Dr. Babasaheb Ambedkar Technological University, Lonere

**F Y ALL BRANCHES**

BTHM104/204 Communication Skills 2 Credits

Course Objectives:

- 1.To know and apply speaking and writing skills in professional as well as social situations
- 2.To Overcome Mother Tongue Influence and demonstrate neutral accent while exercising English
- 3.To know and apply communication skills for Presentations, Group Discussion and interpersonal interactions.
- 4.To know and apply grammar correctly during Speaking and Writing situations especially in context with Presentations, Public Speaking, Report writing and Business Correspondence

Course Outcomes:

Students will be able to:

- 1.Apply speaking and writing skills in professional as well as social situations
- 2.Overcome Mother Tongue Influence and demonstrate neutral accent while exercising English
- 3.Apply communication skills for Presentations, Group Discussion and interpersonal interactions.
- 4.Apply grammar correctly during Speaking and Writing situations especially in context with Presentations,

Public Speaking, Report writing and Business Correspondence

Unit 1: Communication and Communication Processes (04hrs)

Introduction to Communication, Forms and functions of Communication, Barriers to

Communication and overcoming them, Verbal and Non-verbal Communication Reading:

Introduction to Reading, Barriers to Reading, Types of Reading: Skimming, Scanning, Fast

Reading, Strategies for Reading, Comprehension. Listening : Importance of Listening, Types of

Listening, Barriers to Listening.

Unit 2: Verbal & Non-verbal Communication (04 hrs)

Use of Language in Spoken Communication, Principles and Practice of Group Discussion, Public Speaking (Addressing Small Groups and Making Presentation), Interview Techniques, Appropriate Use of Non-verbal Communication, Presentation Skills, Extempore, Elocution.

Unit 3: Study of Sounds in English (02 hrs)

Introduction to phonetics, Study of Speech Organs, Study of Phonemic Script, Articulation of Different Sounds in English.

Unit 4: English Grammar (05 hrs)

Grammar: Forms of Tenses, Articles, Prepositions, Use of Auxiliaries and Modal Auxiliaries, Synonyms and Antonyms, Common Errors.

Unit 5: Writing Skills, Reading Skills & Listening Skills (04 hrs)

Features of Good Language, Difference between Technical Style and Literary Style, Writing Emails, Formal and Informal English, Technical Reports: Report Writing: Format, Structure and Types  
Letter Writing: Types, Parts, Layouts, Letters and Applications, Use of Different Expressions and Style, Writing Job Application Letter and Resume.

Dr. Babasaheb Ambedkar Technological University, Lonere

Text book:

Mohd. Ashraf Rizvi, Communication Skills for Engineers, Tata McGraw Hill

Reference Books:

a. Sanjay Kumar, Pushp Lata, Communication Skills, Oxford University Press, 2016

b. Meenakshi Raman, Sangeeta Sharma, Communication Skills, Oxford University Press, 2017

c. Teri Kwal Gamble, Michael Gamble, Communication Works, Tata McGraw Hill Education, 2010

d. Anderson, Kenneth. Joan Maclean and Tossny Lynch. Study Speaking: A Course in Spoken English for Academic Purposes. Cambridge: CUP, 2004.

e. Aswalthapa, K. Organisational Behaviour, Himalayan Publication, Mumbai (1991).

f. Atreya N and Guha, Effective Credit Management, MMC School of Management, Mumbai (1994).

g. Balan, K.R. and Rayudu C.S., Effective Communication, Beacon New Delhi (1996).

h. Bellare, Nirmala. Reading Strategies. Vols. 1 and 2. New Delhi. Oxford University Press, 1998.

i. Bhasker, W. W. S & Prabhu, N. S.: English through Reading, Vols. 1 and 2. Macmillan, 1975.

j. Black, Sam. Practical Public Relations, E.L.B.S. London (1972).

k.Blass, Laurie, Kathy Block and Hannah Friesan. Creating Meaning. Oxford: OUP,2007.

I. Bovee Courtland,L and Thrill, John V. Business Communication, Today McGraw Hill, New York, Taxman Publication(1989).

Communication Skill Lab:

Atleast 10 experiments should be performed from the following list

- 1) How to introduce oneself?
- 2) Introduction to Phonemic symbols
- 3) Articulation of sounds in English with proper manner
- 4) Practice and exercises on articulation of sounds
- 5) Read Pronunciations/transcriptions from the dictionary
- 6) Practice and exercises on pronunciations of words
- 7) Introduction to stress and intonation
- 8) Rapid reading sessions
- 9) Know your friend
- 10) How to introduce yourself
- 11) Extempore
- 12) Group discussion
- 13) Participating in a debate
- 14) Presentation techniques
- 15) Interview techniques

Second Year E E

BTHM304 BASIC HUMAN RIGHTS Audit Course

Unit 1: The Basic Concepts 6Hrs

Individual, Group, Civil Society, State, Equality, Justice, Human Values: - Humanity, Virtues, Compassion.

Unit 2: Human Rights and Human Duties: 6 Hrs

Origin, Civil and Political Rights, Contribution of American Bill of Rights, French Revolution,

Declaration of Independence, Rights of Citizen, Rights of working and Exploited people, Fundamental Rights and Economic program, India's Charter of freedom

Unit 3: Society, Religion, Culture, and their Inter-Relationship 6 Hrs

Impact of Social Structure on Human behaviour, Roll of Socialization in Human Values, Science and Technology, Modernization, Globalization, and Dehumanization.

Unit 4: Social Structure and Social Problems 6 Hrs

Social and Communal Conflicts and Social Harmony, Rural Poverty, Unemployment, Bonded Labour, Migrant workers and Human Rights Violations, Human Rights of mentally and physically challenged.

Unit 5: State, Individual Liberty, Freedom and Democracy 6 Hrs

The changing of state with special reference to developing countries, Concept of development under development and Social action, need for Collective action in developing societies and methods of Social action, NGOs and Human Rights in India: - Land, Water, Forest issues.

Unit 6: Human Rights in Indian Constitution and Law 6 Hrs

The constitution of India:

- (i) Preamble
- (ii) Fundamental Rights
- (iii) Directive principles of state policy
- (iv) Fundamental Duties
- (v) Some other provisions

Universal declaration of Human Rights and Provisions of India, Constitution and Law, National Human Rights Commission and State Human Rights Commission

Reference Books:

1. Shastry, T. S. N., India and Human rights: Reflections, Concept Publishing Company India (P Ltd.), 2005.
2. Nirmal, C.J., Human Rights in India: Historical, Social and Political Perspectives (Law in India), Oxford India

## BTHM 504: VALUE EDUCATION, HUMAN RIGHTS AND LEGISLATIVE PROCEDURES

Teaching scheme:

Theory: 2 hrs

Total credit: 0 ( Audit course)

Examination Scheme:

Mid-term test: --

Internal Assessment: --

End semester exam:---

Prerequisite Human Values and engg ethics

Course

outcome

To understand value of education and self-development

To develop good values and character

To know Human right and legislative procedure

Unit Contents Contact

Hrs.

1 Values and Self Development-Social values and individual attitudes, Work ethics, Indian vision of humanism, Moral and non-moral valuation, Standards and principles, Value judgments.

2 Importance of cultivation of values, Sense of duty, Devotion, Self-reliance, Confidence, Concentration, Truthfulness, Cleanliness, Honesty, Humanity, Power of faith, National unity, Patriotism, Love for nature, Discipline.

3 Personality and Behavior Development- Soul and scientific attitude, God and scientific attitude, Positive thinking, Integrity and discipline, Punctuality, Love and kindness, Avoiding fault finding, Free from anger, Dignity of labor, Universal brotherhood and religious tolerance, True friendship, Happiness vs. suffering love for truth, Aware of self-destructive habits, Association and cooperation, Doing best, Saving nature.

4 Character and Competence- Science vs. God, Holy books vs. blind faith, Selfmanagement and good health, Science of reincarnation, Equality, Nonviolence,

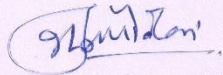
Humility, Role of women, All religions and same message, Mind your mind, Selfcontrol, Honesty, Studying effectively.

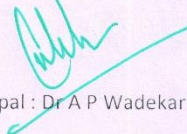
5 Human Rights- Jurisprudence of human-rights nature and definition, Universal protection of human rights, Regional protection of human rights, National level protection of human rights, Human rights and vulnerable groups.

6 Legislative Procedures- Indian constitution, Philosophy, fundamental rights and duties, Legislature, Executive and Judiciary, Constitution and function of parliament, Composition of council of states and house of people, Speaker, Passing of bills, Vigilance, Lokpal and functionaries

Ref Books:

1. Chakraborty, S.K., Values and Ethics for Organizations Theory and Practice, Oxford University Press, New Delhi, 2001.
2. Kapoor, S.K., Human rights under International Law and Indian Law, Prentice Hall of India, New Delhi, 2002.
3. Basu, D.D., Indian Constitution, Oxford University Press, New Delhi, 2002.
4. Frankena, W.K., Ethics, Prentice Hall of India, New Delhi, 1990.
5. Meron Theodor, Human Rights and International Law Legal Policy Issues, Vol. 1 and 2, Oxford University Press, New Delhi, 2000.

  
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